Attendance Information

ATTEND TODAY, ACHIEVE TOMORROW!

1. If your child arrives late to school, needs to leave early or is absent from school, please send in a written excuse to the school office or email an excuse to [pbattendance@eriesd.org](mailto:pbattendance@eriesd.org).

Virtual students send excuses to: [pbvirtual attendance@eriesd.org](mailto:pbvirtual%20attendance@eriesd.org)

1. We look forward to seeing every child, every day at Pfeiffer-Burleigh.
2. Make school attendance a priority. To motivate students to attend school daily, we have many contests and challenges planned throughout the school year. Monitor your child’s attendance through Parent Portal.
3. Turn in excuses for legal absences within 3 days.
4. Truancy Monitor: Courtney Tirak [ctirak@eriesd.org](mailto:ctirak@eriesd.org) 814-718-9076
5. If you receive a first notice, your child has 3 unexcused absences. A Student Attendance Improvement Plan (SAIP) will need to be completed. SAIP meetings will be held at Pfieffer-Burleigh on Fridays from 7:45am- 3:00 pm.